

# YOUR EASY WAY TO MASTER ENGLISH







| COURSE   | LESSONS PER WEEK  | PRICE* (€)                  |  |  |
|--|---|-----------------------------|--|--|
| General English  | 20 (Group)  | 220                         |  |  |
| Intensive English  | 30 (Group)  | 310                         |  |  |
| General English  | 1:1 lesson  | 45 per lesson               |  |  |
| General English  | 2:1 lesson  | 35 per person<br>per lesson |  |  |
| Conversation   | 10 (Group)  | 125                         |  |  |
| Combination (General English) 25   | 20 (Group) + 5 (One-to-one)                                 | 405                         |  |  |
| Preparing for Business   | 20 (Group) General English +<br>10 (Group) Business English | 400                         |  |  |
| IELTS*   | 20 (Group) General English +<br>10 (Group) IELTS            | 400                         |  |  |
| Preparing for Cambridge FCE/CAE course**   | 20 (Group) General English +<br>10 (Group) FCE/CAE          | 400                         |  |  |
| PRICE PER PERSON PER WEEK. High Season supplement €55 per person per week.<br>High Season dates – 22nd June to 31st August 2025.   |   |                             |  |  |
| Long term bookings - Any English course bookings of 8 weeks and over will benefit from <b>€20 per week discount.</b><br>• IELTS dates: 6 January to 14 February; 19 May to 27 June; 8 September to 17 October 2025.<br>•• FCE/CAE dates: 27 January to 7March; 14 April to 23 May; 20 October to 28 November 2025. |   |                             |  |  |
| Teacher Training courses 1 week  |   | 400                         |  |  |
| Teacher Training courses 2 weeks   |   | 800                         |  |  |
| Price for "Teacher Training courses" covers total tuition cost for the duration of the course. Please refer to our website for the full<br>list of courses and dates.  |   |                             |  |  |
| Internship programme fee - first 12 weeks  | Internship  | 350                         |  |  |
| Should the duration of internship be longer than 12 weeks, €25 per week for every additional week will apply.<br>Minimum age: 18   |   |                             |  |  |

Minimum level: Intermediate (B1)+

A booking of any English course of minimum 2 weeks is obligatory when booking an internship programme. All prices include VAT

# **PACKAGE PROGRAMMES**

| GOLDEN AGE<br>PROGRAMME              | HOST FAMILY /<br>SELF-CATERING<br>APARTMENT |
|--------------------------------------|---|
| 2nd March -<br>15th March 2025       | 1,715                                       |
| 27th April -<br>10th May 2025        | 1,715                                       |
| 8th June -<br>21st June 2025         | 1,715                                       |
| 21st September –<br>4th October 2025 | 1,715                                       |
| 2nd November -<br>15th November 2025 | 1,715                                       |

Golden Age fee includes: 20 General English lessons per week, 13 night accommodation in single room with a Host Family on HB basis or shared self-catering apartment, a coursebook, social activities for 2 weeks and airport transfers. It is essential to do a

| MALTESE CULTURE HI<br>ART COURSE NEW! | STORY AND |
|---------------------------------------|-----------|
| 17th March -<br>21st March 2025       | 400       |
| 23rd June -<br>27th June 2025         | 400       |
| 21st July –<br>25th July 2025         | 400       |
| 18th August -<br>22nd August 2025     | 400       |
| 17th November -<br>21st November 2025 | 400       |

The course consists of 30 lessons where trainees will improve their English whilst studying Maltese culture, history and art and includes daily excursions and activities based on the course content.

| CULTURE: FOOD FASH<br>AND WINE NEW! | lion |
|-------------------------------------|------|
| 12th May -<br>16th May 2025         | 400  |
| 7th July –<br>11th July 2025        | 400  |
| 4th August -<br>8th August 2025     | 400  |
| 6th October -<br>10th October 2025  | 400  |

where trainees will improve their English whilst studying as well as daily excursions and activities based on the course

1 LESSON: MINIMUM STAY: 1 week CLASS SIZE:

45 minutes COURSE DAYS: Monday to Friday Maximum 12

Morning Lessons: 09.00 to 10.30 11.00 to 12.30 Afternoon Lessons: 13.00 to 14.30

15.00 to 16.30

- 1. Welcome pack and student card
- 2. Placement test
- 3. Free use of study and leisure areas
- 4. Free WIFI at school
- 5. Welcome party
- 6. End of course certificate
- 7. Free Tutorial for bookings of minimum 12 weeks

1st January, 10th February, 19th March, 31st March, 18th April, 1st May, 7th June, 15th August, 8th September, 8th December, 22nd-26th December (We will be closed for Christmas week), 31st December. When public holidays are on weekdays the school will be closed. Lessons for the rest of the week will be longer to make up for most of the time lost. One-to-one lessons will be made up for.

€0.50 per night (maximum €5)

## **Reduced Hours Procedure**

In the event that only three or fewer students apply for a particular course Easy SL will apply the Reduced Hours Procedure.

- 20 lessons group course will be reduced to 15 lessons 3:1, 2:1 or 1:1
- 30 lessons group course will be reduced to 20 lessons 3:1, 2:1 or
- 10 group lessons will be reduced to 5 lessons 3:1, 2:1 or

# ACCOMMODATION OPTIONS

| HOST FAMILY   |   | PRICE (€)  |  |  |
|---|---|--|--|--|
| Sharing Bed & Breakfast   |   | 200  |  |  |
| Sharing Half Board  |   | 235  |  |  |
| Sharing Full Board  |   | 265  |  |  |
| PRICE PER PERSON PER WEEK. High Season supplement €50 per person per week. High Season dates – 22nd June to 31st August 2025.   |   |  |  |  |
| Single Bed & Breakfast  |   | 280  |  |  |
| Single Half Board   |   | 325  |  |  |
| Single Full Board   |   | 340  |  |  |
| PRICE PER PERSON PER WEEK. High Season supplement €100 per person per week. High Season dates - 22nd June to 31st August 2025.  |   |  |  |  |
| Special Diet supplement per person per wee  | k   | 50   |  |  |
| SELF-CATERING APARTMENT   |   |  |  |  |
| Single Room   |   | 310  |  |  |
| Twin Room   |   | 205  |  |  |
| Studio*   |   | F10  |  |  |
| Studio*   |   | 510  |  |  |
| Studio*<br>PRICE PER PERSON PER WEEK. High Seasor<br>single room and Studio is €100 per person per<br>June to 31st August 2025. *The rate is applica<br>extra charge of Euro 50 per person per week   | er week. High Seas<br>Ible for a maximun  | sharing room, in a<br>on dates - 22nd<br>n of 2 people. An   |  |  |
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| PRICE PER PERSON PER WEEK. High Seasor<br>single room and Studio is €100 per person pe<br>June to 31st August 2025. *The rate is applica<br>extra charge of Euro 50 per person per week<br>Private Bathroom supplement per week   | er week. High Seas<br>able for a maximun<br>will apply for an a<br>winum of 3 people.   | sharing room, in a<br>on dates - 22nd<br>n of 2 people. An<br>dditional guest.<br>60<br>Price upon<br>request<br>An extra charge of  |  |  |
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\*Special price when purchising the coursebook upon booking the course.

## HOST FAMILY

- Minimum stay: 1 week / 7 nights.
- Any extra night will be calculated pro rata and rounded off to the nearest Euro.
- Maximum 2 students per sharing room.
- Your accommodation details will be sent to you 2 weeks prior to your arrival.

## SHARED SELF-CATERING APARTMENT

- Minimum stay: 1 week / 7 nights.
- Students are encouraged to arrive and depart Saturday to Saturday or Sunday to Sunday (check-in from 3pm onwards and check-out by 10am). Should it not be the case, the School reserves the right to offer an alternative accommodation for the first/last days of their stay.
- Any extra night will be calculated pro rata and rounded off to the nearest Euro. Arrival and departure transfers are obligatory with the booking of the
- apartment. A refundable deposit of €100 is to be paid at Easy School's reception on the
- first day of the course. The deposit will be refunded on the last day of the course, after the apartment has been checked for loss or damage. Any loss or damage which is attributed to the student will be deducted from the deposit.
- Your accommodation details will be sent to you 2 weeks prior to your arrival.

## FACILITIES & SERVICES INCLUDED IN THE PRICE OF SHARED SELF-CATERING APARTMENTS

- Water & Electricity
- Cleaning once a week
- Fan or heater
- Linen and towels (except for beach towels)
- Laundry facilities



# **TERMS AND CONDITIONS**

## LESSON DURATION:

Each lesson is 45 minutes long.

#### HOW TO APPLY:

Students (or their parent or legal guardian, if under the age of 18) must complete and sign an Application Form and give it to the local Easy School of Languages representative. If no representative is involved, students should send an e-mail to **info@easysl.com**. Payment should be effected by credit card or bank transfer (refer to the section Methods of Payment).

#### **COURSE CONFIRMATION:**

Easy School of Languages will send written Application Acknowledgement, Course Confirmation and Invoices within 24 hours of receiving the student's Application Form. Confirmation of accommodation details and airport transfer information will be sent as soon as they are available. In the unlikely event that Easy School of Languages does not accept the student's application, all money paid by the student will be refunded in full.

#### CONDITIONS APPLY:

#### **Reduced Hours Procedure**

In the event that only three or fewer students apply for a particular course Easy SL will apply the Reduced Hours Procedure.

- 20 lessons group course will be reduced to 15 lessons 3:1, 2:1 or 1:1
- 30 lessons group course will be reduced to 20 lessons 3:1, 2:1 or 1:1

Due to regulations enforced by the local health authorities, we have had to reduce the physical capacity of each classroom in order to maintain adequate distance between students. Because of this, students may be required to take online lessons on certain days so that we do not exceed our physical capacity. All students are advised to bring a laptop computer or tablet device with a webcam, microphone, and good quality headphones in order to get the best out of the course. The above measures are enforced by the local health authorities, and are intended to keep our students and staff safe.

#### **COURSE PAYMENT:**

Easy School of Languages will invoice the student/ agent for tuition, accommodation and airport transfers as requested. The payment must be effected at least 2 weeks prior to the course start date. Easy School of Languages reserves the right not to accept a student for tuition should the net balance on the course fee or package booked does not reach Easy School of Languages at least 2 weeks prior to the course start date. In the case of students requiring a Visa Application support to enter Malta, payment of Invoice must be effected in full before the Confirmation letter and letter of invitation are sent. Should the Visa not be granted by the competent authorities, all money paid by the student will be refunded in full.

#### **PRICES:**

All Easy School of Languages prices are inclusive of VAT.

Accommodation prices do not include ECO contribution.

#### **ONE-TIME FEES:**

A one-time enrolment fee of  $\notin$ 35 is to be paid by international applicants upon submission of an application.

#### **METHODS OF PAYMENT:**

The course material fees and all other payments can be effected by SWIFT or credit card.

#### CUSTOMER CARE PROCEDURE Evaluation / Feedback Forms

Students are asked to complete evaluation forms regularly: end of week and end of course. In addition, students on a 1 week course are also asked to complete a mid-week evaluation form.

The filled in forms are seen by school staff and any arising issues addressed accordingly and records of actions taken are logged.

#### **Complaint Form**

A student wishing to make a complaint is advised to voice the complaint at the school reception right away. A school representative will make a note of the complaint.

At times, the same school representative may be able to address the complaint on the spot, in which case the complaint is resolved right away. On other occasions, the school representative will need to pass on the complaint to the respective school staff, for example:

Academic: Director of Studies

**Student accommodation:** Accommodation Coordinator

Leisure program: Leisure Coordinator

Once we have the full details of the complaint we will do our utmost to resolve the complaint within 24 hours.

Complaints that have not been brought to the attention of the school during the student's stay will not be addressed at a later date.

#### CANCELLATION, WITHDRAWAL & REFUND POLICY:

In case of any cancellation through no fault of the Company, all fees paid will be refunded in full, provided that cancellation notice is received at least 2 weeks prior to the arrival date. If cancellation notice is received within 2 weeks prior to your arrival date, there will be a cancellation fee of 25%, if received within 1 week, there will be a cancellation fee of 50%, after which time no refunds are made.

Easy School of Languages reserves the right to charge an administration fee of Euro 50 each time the course is changed after Easy School of Languages has confirmed the initial enrollment. This also includes requests for changes while student is at school.

In the event that all single rooms in families have been allocated, Easy School of Languages holds the right to allocate sharing rooms refunding any difference in costs to the student. In the event that all family accommodation is allocated ESL reserves the right to make alternative arrangements of comparable lodging.

Should a student be dismissed for any disciplinary reasons, no refunds of any fees, costs and other expenses they have paid or incurred will be given.

Any unjustified accommodation changes are subject to an administration fee of  $\in$  50.00. Charge of the mentioned fee is entirely at the Management's discretion.

In case of temporary school closure or where a regional outbreak of Covid-19 imposes restrictions on travel, students are required to email school advising that they will not be able to attend. If they cancel their stay fewer than 2 weeks prior to their arrival date, EasySL Cancellation Policy will stand. In that case, they will need to make a claim with their insurance in order to be reimbursed.

Should the school be unable to operate, we will advise the students accordingly and a credit note will be issued in their favour, to be used within 1 year of their original course date.

The same applies due to travel restrictions.

#### FAILURE TO ARRIVE:

Students failing to reach Malta within 5 days following their course start date shall not be refunded any fees, costs and other expenses they have paid or incurred.

## **MINIMUM AGE:**

There is a minimum age of 11 years for students participating in Junior Summer Programme. There is a minimum age of 18 years for students participating in adult courses. In exceptional circumstances, students of 17 years may also be considered.

There is no upper age limit.

#### **INSURANCE:**

All international students who study with Easy School of Languages are strongly encouraged to have adequate insurance cover.

#### ATTENDANCE POLICY:

ESL students are required to attend at least 80% of scheduled classes and to complete all homework assignments. Failure to do so may result in the withholding of course certificates. One-to-one/individual lessons cancelled by the student will not be refunded or made up for. In the case of any student requiring a visa to study in Malta failing to attend classes regularly, the appropriate authorities will be immediately informed by Easy School of Languages of any such failure.

# BULLYING, DISCRIMINATION AND HARASSMENT:

The school takes a very harsh and strong stance against any form of bullying and discrimination as a consequence of race, creed, skin colour, sexual orientation, political beliefs and mental or physical disadvantage. Any instances of bullying or discrimination should immediately be brought to the attention of the Leisure and Social Welfare Manager or any other prominent member of staff. Bullying, discrimination, harassment misconduct and intimidation of any kind may constitute enough grounds for immediate expulsion from the school without refund. The school does not exclude reporting any serious offences to law enforcement and to assist law enforcement in any way possible.

#### ACCESSIBILITY OF PREMISES:

Our premises themselves are accessible to students who make use of adaptive and mobility equipment. Our school is equipped with a spacious lift within which such mobility equipment can fit comfortably. We also have restrooms at ground level for ease of access.

Having said this, the streets in Valletta, including the ones leading to our premises, are characterised by numerous low stairways. If you are using adaptive and mobility equipment please let us know well in advance so we may make the necessary arrangements or give you some suggestions.

## **PHOTOGRAPHY & FILMING:**

Easy School of Languages may use photographs or film footage to illustrate its promotional material. If students do not wish to participate, Easy School of Languages will respect their wishes but it's the student's responsibility to absent themselves from the photograph/ video.

#### LEARNER DISMISSAL POLICY:

Unfortunately, the school will immediately dismiss learners if:

 Any staff member firmly believes that a student, through his words or actions or both, poses a realistic threat to the safety and wellbeing of others

- A student is found to be carrying guns, knives or other instruments which may jeopardise the safety of others
- A student is found to be in possession of drugs or under the influence of drugs
- A student undertakes any of the actions outlined in section 'Bullying, discrimination and harassment'
- A student is caught stealing or vandalising school property
- A student who, in any way, may tarnish the sound reputation of Easy school of Languages or its partners

In the cases below, a verbal warning will be giving prior to dismissal:

- A student who misbehaves or distracts others during lessons
- A student whose constant tardiness disrupts the lesson flow
- A student caught smoking within the school premises
- A student who does not respect the school's Health and Safety procedures

## LIABILITY:

Easy School of Languages (and its employees, agents, directors and representatives) shall not be liable in any way to the student in the event that services to be provided to the student by Easy School of Languages are not provided for any reason beyond the control of Easy School of Languages.

Easy School of Languages (and its employees, agents, directors and representatives) shall not be liable for any loss, damage, illness or injury that may be caused or incurred howsoever to any student, person or property, to the extent allowed by law.

If, despite this provision, Easy School of Languages is found liable for any loss or damage suffered or caused by any student, that liability shall in no event exceed the total amount of the total sum already paid by the student for the course fees or package.

Easy School of Languages is owned by IZI Ltd holding company number C30890 and VAT registration number MT 1687 1636.

# VALLETTA CITY











bildungsurlaub



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